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## 2022 PAYMENT PLAN AGREEMENT FORM

Family Name			Date	
Residential Address				
Suburb			Post Code	
Phone Number Home			Mobile	
Email Address				
Student Name			Student Name	
Student Name			Student Name	

Payment plans are established and organised to ensure you meet your financial obligations to the School.

**All Parent/Guardians must complete this form and return to the Finance Office by 24 November 2021.**

**Payment Section** – Please select your preferred payment option

- 1 instalment – February
- 4 equal instalments – February, May, August, November, due in **Wk 4** of each term
- 44 equal weekly payments – January to November
- 22 equal fortnightly payments – January to November
- 10 equal monthly payments – February to November
- Ongoing payment plan – I do/do not have an ongoing payment plan but I would like to enter one using my Direct Debit/Credit card agreement details provided in 2021. I understand that if I choose this option, my payments will continue and remain in place until I/we provide written notification to cease payments. Any overpayments on my account will be applied to the following year School Fees & Charges.
- Request to meet with Business Manager to discuss, best contact number Ph \_\_\_\_\_

**Intended Payment Method** – Please select one of the options

- Please use my Bank Account details on file for direct debit
- Please use my Credit Card details on file for credit card instalments

- BPay
- Direct banking/EFT
- Cash/Cheque/Eftpos

- QKR!
- Credit Card

**Please select a date for payments to begin:**

- 28<sup>th</sup> Jan  4<sup>th</sup> Feb

Whilst considering your options, we encourage you to contact the Business Manager, Monica Valente should you feel that there may be circumstances that will make it difficult for you to satisfy your fee commitment in 2022.

I/We \_\_\_\_\_, acknowledge that I/We are responsible for payment of fees and charges.

Signed \_\_\_\_\_ Signed \_\_\_\_\_

Please save this form and email to [accounts@sflockleys.catholic.edu.au](mailto:accounts@sflockleys.catholic.edu.au)