

The signing of this Agreement indicates an understanding of, and agreement to, students adhering to the statements and expectations in this document, with the support of the parents/guardians, in the school's endeavors to ensure safe and ethical use of ICTs whilst at school.

All students will be responsible for their use of school and personal technologies (used at school or through the school network) and consequences of unacceptable use will be followed as per school policies.

Student Agreement

The following student has been made aware of and agrees to the guidelines as stated in the St. Francis School's **Student ICT Acceptable Use Agreement**.

Student's Full Name:

Student's signature:

Date:

Parent/Guardian Agreement Contract

As parent/guardian of the student named here, I sign this agreement to approve my child's use of St. Francis's ICTs, including the **school network, internet and intranet services**, in accordance with the ICT Policy and Student ICT Acceptable Use Agreement.

I understand that any personal electronic devices, such as mobile phones and USB store drives, which are brought to the school by my child, remain the responsibility of my child in accordance with the ICT Policy and Student ICT Acceptable Use Agreement.

Parent's Name:

Parent's Signature:

Date:

This agreement is aimed at keeping your child and others safe. We expect you and your child to indicate, by signing, that you have discussed this and agree to this 'Acceptable Use' document. Parents of students in Reception–Year 2 are expected to discuss this Agreement and sign on their behalf. Students in Years 3–7 are expected to sign the Agreement with their parents. Your child will then be able to join the school network and make the most of the IT resources available through the school.

Our guiding principle as a Catholic School is being moral and just.

Below are some examples of acceptable and unacceptable use

Acceptable Use	Unacceptable Use
<p>To use your computer or device:</p> <ul style="list-style-type: none"> • For your schoolwork. • To communicate with other students, teachers or staff at school. • In a way that respects you. • In a way that respects others. • To report to teachers any unsafe or irresponsible activities if they happen. • To report any damage immediately • To seek help from teachers/parents/trusted adults or cyber safety information publications or websites when feeling unsure • Be responsible for your own devices when at school 	<ul style="list-style-type: none"> • Sharing someone's password, name, phone number, photo or email address on the internet. • Using someone else's login details, device or files. • Using digital technologies without your teacher's approval. • Sharing pictures or words that bully or are harmful/threatening or offensive to others. • Using information from the internet without recording where you found it (the source). • Using technology during play time, without permission. • Charging your family owned device at school. • Treating any device carelessly or ways that could damage it. • Using the school email for non-school purposes

ST FRANCIS SCHOOL ICT ACCEPTABLE USE STUDENT AGREEMENT

INTRODUCTION

ICT is used to support learning and to enhance teaching. When reading this Agreement "ICT" refers to all computers and technologies such as IWBs, ipads, laptops, digital cameras, video cameras, scanners and all computing services used by the school including Office365 and other cloud computing services. This agreement covers conduct both during and outside school hours when using school or CESA supplied services. Unacceptable use of ICTs by students will result in a loss of access to the technology.

PRIVACY CONSENT

Information that you transfer or store using the school's Cloud Computing Services (including email, assignments, blogs and data storage) may be stored by Microsoft O365, iScholaris, Edmodo, Edublogs, Google Apps or other Cloud Computing Service providers (**Cloud Providers**) in the United States of America, or such other country as the Cloud Providers may decide. By using the school's Cloud Computing Services, you are consenting to the transfer to, and processing and storage of your information in, such overseas location, even though the privacy laws in those countries may be different to the privacy laws in Australia.

ACCEPTABLE USE

You agree that you will comply with all requirements as set out in this Agreement and all other relevant laws and restrictions in your access to the various information and communication technology resources through the school and SACCS network (including email, the Internet, cloud computing services and services provided through third parties), that you will not use the Cloud Computing Services to do anything that is against the law, and that you will not:

- (a) send or help to send unsolicited bulk email (spam);
- (b) publish material that is hurtful or offensive to other people, including material that is defamatory, threatening or discriminatory;
- (c) knowingly create or send any viruses, worms, Trojan horses or anything of a similar nature; or
- (d) disable, change, reverse-engineer or otherwise interfere with the Cloud Computing Services.
- (e) Students are required to obtain teacher permission prior to establishing contact with participants not associated with their school.

MONITORING

You agree that school Workplace Participants and Catholic Education Office Workplace Participants responsible for ICT systems will have the ability to (and may at any time) monitor your use of the Cloud Computing Services, including accessing and monitoring any data that you have sent or stored using the Cloud Computing Services, to ensure that you are using the Cloud Computing Services appropriately.

SUSPENSION OR TERMINATION OF USE OR OTHER CONSEQUENCES

If there is an emergency security issue, or if you are suspected of making inappropriate use of the Cloud Computing Services, your access to the Cloud Computing Services may be suspended or terminated. This means that you might not be able to access your school email, assignments, blogs and data storage. If you are found to have made inappropriate use of the Cloud Computing Services, the school may also apply other disciplinary consequences.

A digital copy of this agreement is available on our school's website or by request.

www.sflockleys.catholic.edu.au

The signed agreement must be returned to school. Please turn over to sign the agreement with your child.

